

# BCW Wheelchair



## Customer Manual

#8003

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# DEFINITIONS OF SYMBOLS

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## DEFINITIONS OF SYMBOLS

In the following sections you will find important instructions for your safety. The words “WARNING” and “CAUTION” alert you to specific risk of personal injury or property damage. They mean as follows:

 **WARNING** A hazard or unsafe practice that may cause severe injury or death to you or to other persons.

 **CAUTION** A hazard or unsafe practice that may cause damage to this bed or to other property.

## INTRODUCTION

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You should make sure that persons who assist you read and follow all warnings and instructions that apply to that use. Before using this BCW Wheelchair, each attendant must know what to do to ensure safety.

**⚠ WARNING** If you fail to heed these warnings, severe injury may occur to you or your attendant.

1. Put the user at ease. Tell the user what you plan to do and explain what you expect the user to do.
2. Work with the user doctor, nurse or therapist to learn safe methods best suited to your abilities and those of the user.
3. Always use good posture and proper body mechanics. When you lift or support the user, bend your knees slightly and keep your back as upright and straight as you can.

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## DESCRIPTION

Wheelchairs of Kansas BCW Wheelchair is an extra-wide heavy-duty wheelchair for bariatric (obese) individuals. The wheelchair is tailored to the user's measurements with customized seat width, seat depth, back height and seat height. Additionally, a variety of front rigging, armrest styles, handrims and wheel options are available. Constructed with stainless steel, the wheelchair features double cross braces and 5/8-inch heavy-duty axles. The wheelchair is built for a 600 lb. capacity but can be manufactured for larger capacities. For easy transporting and storage, the chair conveniently folds to 13".



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**SPECIFICATION**

Overall Width	
20" .....	28.5"
22" .....	30.5"
24" .....	32.5"
26" .....	34.5"
28" .....	36.5"
30" .....	38.5"
Wider Sizes are Available	
Overall Depth	
18"(with standard depth) .....	32"
Overall Height	
16" (with standard seat height).....	40"
Seat Depth.....	18"
Greater Seat Depth are Available	
Seat Height	
Standard .....	20.5"
Other Seat Heights are Available	
Back Height (Standard).....	16"
Greater Back Heights are Available	
Weight Capacity .....	600 lb.
Larger Capacities are Available with Upgrade (Exceeding this limit will void the warranty)	



**WARNING**

**If you fail to heed this warning, a fall may occur and cause severe injury to you or your attendant, and may cause damage to this wheelchair and to other property.**

## PRE-USE INSPECTION AND SETUP

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### SAFETY CHECKLIST



#### **WARNING**

**If you fail to heed these warnings, severe injury may occur to you or others. Before each use of your wheelchair you should:**

1. Make sure that your chair rolls easily and freely and that all parts work smoothly.
2. Check for excess noise, vibration or a change in ease of use. They may be signs of a problem such as low tire pressure, loose fasteners or damage to the chair.
3. If you detect a problem, make sure to repair or adjust your chair before using it. Contact your authorized Wheelchairs of Kansas dealer to help you find and correct the problem.

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### WHEELCHAIR ASSEMBLY

Determining whether assembly is required will depending on the method of shipping. The wheelchair is shipped two different ways, one way is completed assembled and the other way the casters and wheels must be bolted on.

Tools required:        2 - 1/2" Open End Wrench  
                                  2 - 15/16" Open End Wrench

To bolt on the back wheels, slide the bolt through the wheels and then add the spacer. Attach wheel assembly through the frame and secure the nut with a 15/16" wrench.

Slide the caster up into the frame of the chair, slide bolt in through the pre-drilled hole. Attach nut with a 1/2" wrench.

## CENTER OF BALANCE



### **WARNING**

**The point where the chair will tip forward, tip backwards or to the side depends on the center of balance and stability. If you fail to heed these warnings, a fall or tip over may occur and cause severe injury to you.**

1. To avoid a fall or tip over, you should have someone help you until you know the balance points of your chair and how to avoid a tip over.
2. The center of balance and stability of your chair are affected by :
  - A. A shift in your body position, posture or weight distribution.
  - B. Riding your chair on a sloped surface.

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## CURBS AND SINGLE STEPS



### **WARNING**

**If you fail to heed these warnings, a fall or tip over may occur and cause severe injury to you or others:**

1. Never try to climb or descend a curb or a step alone unless you are a skilled rider and you are sure you have the upper body strength needed to do so.
2. Do not try to climb a high curb or step (more than 4 inches high) unless you have help, your wheelchair may exceed its balance point and tip over.
3. When you have an attendant, make sure that they use the push handles. The attendance must have secure points to hold the rear of the wheelchair.



### **CAUTION**

**The impact from dropping down from a curb or step can damage the frame or other chair parts and may loosen fasteners. Check for damage to the wheelchair or loose fasteners before each use.**

### **Tips For Descending A Curb Or Single Step With Help From An Attendant**

Read and follow the warnings for “Attendants” .

To help the rider descend a curb or single step in a backward direction:

1. Always descend a curb or a single step in a backward direction.
2. Check to make sure that the handle grips will not rotate or slip off.
3. Always stay behind the wheelchair.

## OPERATION OF MECHANISM

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4. Several feet before you reach the edge of the curb or step, turn the wheelchair around and pull it backward.
5. While looking over your shoulder, carefully step back until you are off the curb or stair and standing on the lower level.
6. Pull the chair toward you until the rear wheels reach the edge of the curb or step. Then allow the rear wheels to slowly roll down onto the lower level.
7. When the rear wheels are safely on the lower level, tilt the wheelchair back to its balance point. This will lift the front casters off the curb or step.
8. Keep the balance position and take small steps backward. Turn the wheelchair around and carefully lower the front casters to the ground.

### **Tips For Climbing A Curb Or Single Step With Help From An Attendant**

Read and follow the warnings for “Attendants”

To help a rider ascend a curb or single step in a forward direction:

1. Always stay behind the wheelchair.
2. Face the curb and tilt the wheelchair up on the rear wheels so that the front casters clear the curb or step.
3. Move forward, placing the front casters on the upper level as soon as you are sure that you are past the edge.
4. Continue forward until the rear wheels contact the face of the curb or step. Lift and roll the rear wheels to the upper level.

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## DOORWAYS AND OBSTACLES

1. Make sure that the floor area where you use this chair is level and free of obstacles. You may need to:
  - A. Remove or cover threshold strips between doors.
  - B. Install a ramp at some doors.
2. Keep both of your hands on the hand rims. If you fail to do so, you may lose control of your wheelchair and tip over.

## OPERATION OF MECHANISM

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3. Do not propel your chair by pushing or pulling on an object. Never pull yourself through a doorway by grabbing the doorjamb with one or both hands.
4. To help correct the center of balance of your chair you should:
  - A. Lean your upper body forward slightly as you go up over an obstacle.
  - B. Press your upper body backward as you go down from a higher to a lower level.

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### ESCALATORS



#### **WARNING**

**Never take a chair on an escalator, even with an attendant. Doing so is likely to cause a fall or tip over and severe injury to you and others.**

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### GENERAL



#### **WARNING**

**If you fail to heed these warnings, a fall or tip over may occur and cause severe injury to you:**

1. Start slowly with an easy, fluid motion. If you are familiar with a different chair, you may use too much force and tip over.
2. Have someone help you until you know what can cause a tip over and how to avoid doing so. Never try a new maneuver on your own until you are sure you can do it safely.
3. Your chair is most stable when you are moving forward. Be very careful when you move your chair backward. You may lose control or tip over if one of the rear wheels hits an object and stops rolling.

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### MOTOR VEHICLE SAFETY



#### **WARNING**

**Wheelchairs of Kansas wheelchairs do not meet the federal standards for motor vehicle seating. If you fail to heed these warnings, the rider may suffer a severe injury:**

1. Never permit anyone to sit in this wheelchair while he or she is in a moving vehicle. The rider may be thrown from the chair in an accident or sudden stop. Wheelchair positioning belts will not prevent this.
2. Always move the rider to an approved vehicle seat. Secure the rider with proper motor vehicle restraints.

## OPERATION OF MECHANISM

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3. Never transport this chair in the front seat of a vehicle. It may shift and interfere with the driver. Always secure this chair so that it cannot roll or shift.

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### REACHING OR LEANING

(Example: Dressing or Changing Clothes)



#### **WARNING**

**Reaching or leaning affects the center of balance of your wheelchair. If you fail to heed these warnings, a fall or tip over may occur and cause severe injury to you:**

1. Avoid reaching or leaning if you must shift your weight to do so. Ask for help or use a device to extend your reach.
2. Never try to reach an object if you must move forward in your seat to do so. This may cause the wheelchair to tip forward. Always keep your buttocks in contact with the backrest.
3. Never reach with both hands. If you do so, you may not be able to catch yourself to prevent a fall if the chair tips.
4. Never lean backward to reach an object.
5. If you must reach or lean from your chair:
  - A. Rotate the front casters to the forward position. To do this, move your chair past the object, then back up alongside it. Backing up will rotate the casters to their forward position.
  - B. Place your chair as close as you can to the object you wish to reach.
  - C. Steady yourself by firmly grasping a rear wheel, or an armrest with one hand.
  - D. Avoid putting pressure on the footrest while you reach. This may cause the chair to tip forward.
  - E. Do not lock rear wheels. This creates a tipping point and makes a fall or tip over more likely.



Front Casters in Forward Position

## OPERATION OF MECHANISM

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### SLOPES



#### **WARNING**

**Going up or down a slope will change the center of balance of your chair. If you fail to heed these warnings, you may suffer a severe injury from a tip over, fall or lose of control:**

1. Lean or press your body uphill to help correct the change in the center of balance.
2. Avoid turning on a slope, as a tip over is likely. Always go as straight up and straight down as you can.
3. Be very careful if you must climb a slope greater than 10%. (A 10% slope means: One foot of elevation for every ten feet in length of the slope.) Ask for help if the slope may be beyond your ability.
4. Always control your speed when going downhill. If you go too fast, you may not be able to control your chair. Ask for help if the slopes may be beyond your ability.
  - A. You can control your speed by keeping constant pressure on the rear wheels.
  - B. If equipped with rear wheel locks, never use the rear wheel locks to try to slow or stop your chair. Doing so is likely to cause you to veer out of control or tip over.

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### STREETS AND ROADWAYS



#### **WARNING**

**In most states, wheelchairs are not legal for use on public roads. Be alert to the dangers of motor vehicle traffic on roads or in parking lots.**

1. At night, or when lighting is poor, use reflective tape on your wheelchair and clothing to make it easier for drivers to see you.
2. Due to low position, it may be hard for drivers to see you. Make eye contact with drivers before you go forward. When in doubt, yield until you are sure it is safe.

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### TRANSFERS



#### **WARNING**

**If you fail to heed these warnings, a fall or tip over may occur and cause severe injury to you:**

1. Transfers require good balance and agility and are very dangerous. Be aware that there is a point during each transfer when the chair seat is not below you.

## OPERATION OF MECHANISM

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2. If equipped with wheel locks, always lock the wheels before you transfer. Make sure to keep pneumatic tires properly inflated. Low tire pressure may allow the rear wheel locks to slip.
3. Locking the rear wheels will not keep your chair from sliding away from you or tipping. To avoid a fall, you should:
  - A. Learn how to position your body and how to support yourself during a transfer.
  - B. Work with your doctor, nurse or therapist to learn safe transfer methods.
  - C. Have someone help you until you are sure you can perform safe transfers on your own.
4. Rotate the front casters forward to make the chair more stable.
5. Be careful of the footrests. To avoid a trip or fall when you transfer, you should:
  - A. Make sure your feet do not “hang up” or get caught in the space between the footrests.
  - B. Avoid putting weight on the footrests as the chair may tip forwards.
  - C. If you can, remove or swing the footrests out of the way.
6. Removing the armrest may be helpful.



Front Casters in Forward Position

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## TRANSPORTING A CHAIR AND RIDER UP OR DOWN STAIRS



### **WARNING**

**Wheelchairs of Kansas does not endorse or recommend the lifting of the chair, with a person in it. Other means of transport must be used to carry a person over stairs or obstructions in the pathway if no ramp or other means is provided to properly roll the chair around or over the stairs or obstructions.**

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### ARMREST

- ⚠ WARNING** Never try to lift the wheelchair by its armrest. They may come loose or break. If this occurs, the wheelchair may fall and cause severe injury to you or others. Lift the wheelchair only by non-detachable parts of the main frame. They are not designed to bear the weight of the wheelchair.

To Mount:

1. Mount the armrest by sliding it into the frame as shown (start the front of the armrest first).
2. You may need to compress the lock pin to allow the armrest to completely slide into place. Make sure that the pin clicks into places. The armrest design reinforces the back by connecting the front of the seat frame and the back together.



Lock Pin

To Remove:

Remove the armrest by compressing the lock pin and Pulling up.

To Adjust Height:

Hold down lock pin located on the inner part of the armrest. Pull the armrest up to the desired height, then release the pin back into the aligning hole of the armrest.

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### CASTERS AND PNEUMATIC TIRES

- ⚠ WARNING** If items, such as string or hair, become entangled between the caster and the axle bolt the wheel chair may become hard to steer and roll. Check monthly and clean if needed.

Proper inflation extends the life of your tires and makes your wheelchair easier to operate.

1. Do not use this wheelchair if any of the tires are under or over inflated. Check weekly for proper inflation level, as listed on the tire sidewall.
2. Low pressure in any of the tires may cause the chair to veer to one side and may result in loss of control.
3. Over inflated tires may burst.

# FEATURES

## FOLDING AND UNFOLDING THE WHEELCHAIR

**⚠ WARNING** Never let your fingers come between moving parts when you open or close this wheelchair. Doing so may cause a pinch or crush type injury.

To prevent damage to the armrest upholstery, always remove the armrest before folding or unfolding the wheelchair.

To Fold:

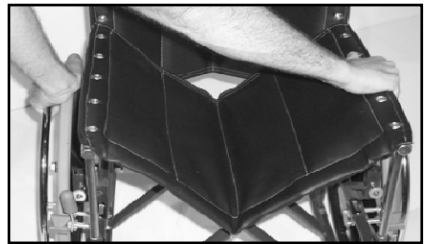
Fold the foot plates up, grasp the center of the seat upholstery at the front and the rear, and lift up in a straight line.

To Unfold:

Place one hand on the seat rail that the upholstery is bolted to. Place the other hand on the rear wheel on the opposite side of the chair. Simultaneously push down on the seat rail and pull out on the wheel until the seat is down. In some instances it may be necessary to wiggle the side to line up the telescope tubes.



Folding



Unfolding

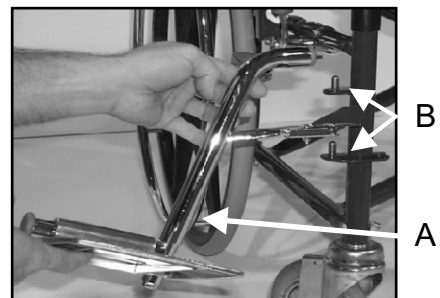
## FOOTRESTS

**⚠ WARNING** If you fail to heed these warnings, a fall or tip over may occur and cause severe injury to you: The lowest point of the footrest should be at least 2-1/2 inches above the ground level on a flat surface. If set too low, they may “hang up” on the types of obstacles you can expect to find in normal use. This may cause the wheelchair to stop suddenly and tip forward.

**⚠ WARNING** Never try to lift the wheelchair by its footrest. They may come loose or break. If this occurs, the wheelchair may fall and cause severe injury to you or others. Lift the wheelchair only by non-detachable parts of the main frame.

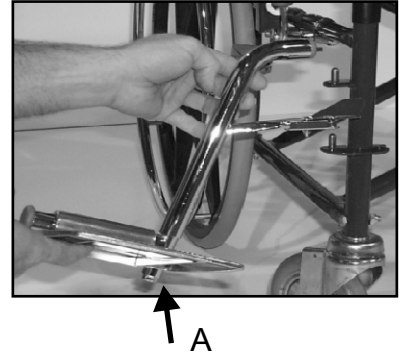
Mounting the Footrest:

1. Place the footrest (A) on the hanger pins (B) at an angle to the wheelchair.
2. Swing the footrest into position and latch into places.



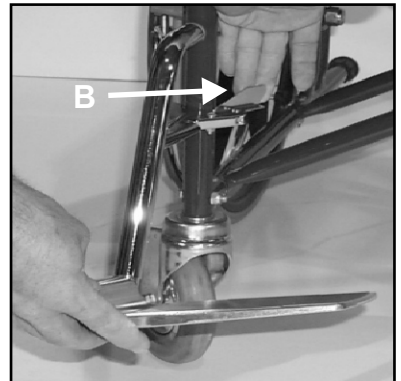
### Adjusting Footrest Height:

1. Loosen the bolt (C) at bottom of the footrest.
2. Slide the footrest to the desired height and tighten the bolt.



### Removing The Footrest:

1. Pull the footrest latch (B).
2. Swing the footrest out to an angle from the wheelchair and lift off the pins.



## REAR WHEEL LOCKS



### WARNING

Rear wheel locks are not designed to slow or stop a moving wheelchair. Use them only to keep the rear wheels from turning when the chair is at a complete stop. If you fail to heed these warnings, you may suffer a severe injury from a tip over, fall or loss of control.

1. Do not use the rear wheel locks to try to slow or stop your chair when it is moving. You may veer out of control or tip over.
2. Low pressure in a rear tire may cause the wheel lock on that side to slip and may allow the wheel to turn when you do not expect it.

## FEATURES

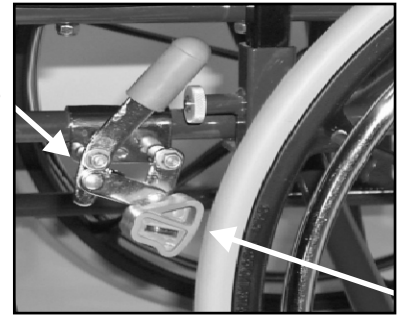
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### To Adjust:

Be sure the rear tires are inflated to the proper pressure before adjusting the parking brake. The proper tire pressure setting is indicated on the side of the tire.

1. Loosen the two lock nuts on the back side of the brake assembly.
2. Adjust the brake assembly (tap with hammer) to leave approximately 1/2" between the brake pad and the tire.
3. Tighten the lock nuts.

Lock Nuts



1/2"

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## UPHOLSTERY FABRIC



### WARNING

**Replaces worn or torn fabric immediately. Failure to do so may result in a fall and severe injury to you.**

## ELEVATING LEGREST

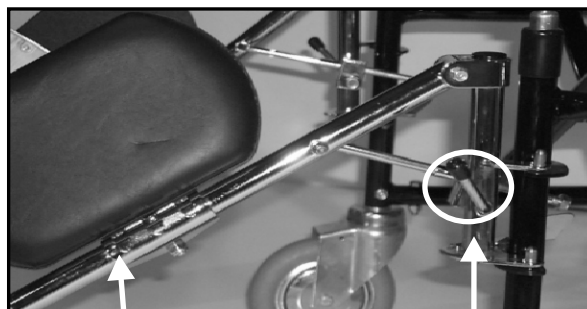
To mount, adjust height or remove legrests see the Footrest section under Features.

To Raise:

Lift the footrest to the desired elevation mechanism is self locking.

To Lower:

1. Push lever (A) down and lower the footrest to the desired elevation.
2. Release the lever to lock.



Calf Pad Adjustment:

1. Rotate the calf pad out of the locating notch (B) and adjust to the desired height.
2. Rotate the calf pad into the new locating notch.

## POSITIONING BELTS



### WARNING

**Use positioning belts only to help support the rider's posture. Improper use of positioning belts may cause severe injury or death of the rider.**

1. Make sure that the rider does not slide down in the wheelchair seat. If this occurs, the rider may suffer chest compression or suffocate due to pressure from the belts.
2. The belts must be snug, but must not be so tight that they interfere with breathing. You should be able to slide your open hand, flat, between the belt and the rider.
3. A pelvic wedge or similar device can help the rider from sliding down in the seat. Consult with the rider's doctor, nurse or therapist to find out if the rider needs such a device.
4. Use positioning belts only with a cooperative rider. Make sure that the rider can easily remove the belts in an emergency.
5. Never use positioning belts:
  - A. As a patient restraint. A restraint requires a doctor's order.
  - B. On a rider who is comatose or agitate.

## OPTIONS

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### POWER DRIVE ATTACHMENTS

**WARNING**

Installing a power drive on this wheelchair is an alteration to the frame and voids the warranty. Do not mount a power drive on any Wheelchairs of Kansas wheelchair. It will affect the center of balance of your chair and may cause a tip over and severe injury to you. See your Wheelchairs of Kansas dealer for power wheelchair options.

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### SEATING SYSTEM MODIFICATIONS

**WARNING**

Use of a seating system not approved by Wheelchairs of Kansas may alter the center of balance of the wheelchair. This may cause the wheelchair to tip over and result in severe injury to you. Do not make a change to the seating system of your wheelchair unless you consult your authorized Wheelchairs of Kansas dealer first.

**CLEANING**

Periodic cleaning of the frame and upholstery is recommended. Hand wash with a non-abrasive cleaner and drip dry or wipe dry with a soft cloth. Do not put upholstery in a dryer. The frame may be polished with a non-abrasive automotive wax.

**FASTENERS**



**WARNING**

**Many of the screws and bolts used in your wheelchair are special high-strength fasteners. If you fail to heed these warnings, a fall may occur and cause severe injury to you:**

1. Improper fasteners may fail. Use only screws and bolts provided by an authorized Wheelchairs of Kansas dealer.
2. If screws or bolts become loose, tighten them as soon as possible.

**MAINTENANCE**



**WARNING**

**Your wheelchair requires regular maintenance to maintain performance and avoid premature wear, damage and injury.**

You should check the items on this chart at the indicated intervals. If any or the items are loose, worn, bent or distorted, immediately have them checked and/or repaired by your authorized Wheelchairs of Kansas dealer. Frequent maintenance and servicing will improve performance and extend wheelchair life.

	Three Months	Six Months	Annually
Armrest		✓	
Rear Wheel Axle		✓	
Fasteners	✓		
Frame	✓		
Upholstery		✓	
Wheels & Tires	✓		
Spokes	✓		
Wheel Locks	✓		
Footrest		✓	
Dealer Inspection			✓

## SAFETY TIPS

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### **STORAGE**

Your wheelchair should be stored in a dry location so that the components do not rust. If your wheelchair is stored for any period of time, make sure it is adjusted properly and that all components are in working order before operating.

## WARRANTY INFORMATION

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<b><u>PRODUCT</u></b>	<b><u>WEIGHT CAPACITY</u></b>	<b><u>WARRANTY</u></b>
BCW Wheelchair	600 lbs.	Lifetime warranty on frame and x-brace; One year on all other components.

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### **LIMITATIONS AND EXCLUSIONS**

1. Products which have been used for purposes other than the intended uses; or which have been subject to negligence, abuse, improper storage or handling, improper operation, unauthorized modifications or damages beyond normal wear and tear as determined by Wheelchairs of Kansas are not covered by this warranty.
2. If weight capacity on any such product is exceeded, the warranty will be void. Any unauthorized repairs to product/part, as well as tampering with any components, will void the warranty.
3. Parts or materials which are subject to normal wear resulting from the use of these products and which must be replaced/repared due to such normal wear, are the owner's responsibility and are not covered by this warranty.
4. This warranty is exclusive and in lieu of all other express warranties, implied warranties, including but not limited to the implied warranty of merchantability and fitness for a particular purpose, and shall not extend beyond the duration of this warranty. Wheelchairs of Kansas shall not be liable for any consequential or incidental damages whatsoever.
5. This warranty applies to the purchaser only and is non-transferable. Invoice/shipping date is used as the start date for the warranty.
6. For warranty information in Canada please contact Canadian Medical Healthcare at 1-877-850-1330.

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### **GOVERNING LAW**

This purchase order and warranty shall be deemed executed in the county of Ellis, state of Kansas and the point of sale shall be deemed to be in the county of Ellis, state of Kansas. All disputes relating hereto shall be exclusively governed by, and construed in accordance with, the laws of the State of Kansas, without reference to its conflict of laws principles. Any legal action or proceeding relating to this purchase shall be instituted solely in a state of federal court in Ellis County, Kansas. Wheelchairs of Kansas and customer agree to submit to the jurisdiction of, and agree that venue is proper in, these courts in any such legal action or proceeding.

## WARRANTY INFORMATION

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### WARRANTY SERVICES PROCEDURES

1. The product/part should be returned to the original selling dealer. To return the product/part to the factory the dealer must call to request authorization. At this time a return authorization number (RA#) will be issued. This RA# will be valid for 21 days from date issued. If the product/part is shipped to the factory without a RA # it will be refused.
2. Wheelchairs of Kansas products, with the exception of the bath/shower aids, are identified by a 6-digit serial number. Serial number identification is required for discussion of service. Removal or defacing this serial number may void all warranty.
3. For headboards and footboards with the beds, which are not covered under warranty, the customer will be responsible for shipping and return shipping costs. For all other products and parts, customers will not be responsible for shipping or return shipping costs for products and parts under this warranty returned within thirty (30) days of receipt; 31 - 60 days, customer will be responsible for shipping costs to Wheelchairs of Kansas; 61 days or more, customer will be responsible for shipping and return shipping costs.
4. If the problem is a result of defective material or workmanship, the product/part will be replaced or repaired at the discretion of Wheelchairs of Kansas, at no charge to the customer.
5. For replacement or repair of a product/part not covered under this warranty or if warranty is void the following applies: labor charges (minimum of \$45/hour; minimum of 1 hour) incurred and freight or delivery charges will be billed to the customer.

NOTE: Wheelchairs of Kansas will only pay regular ground freight on warranty product/parts.

# MANUFACTURER DISCLAIMER

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## GENERAL INFORMATION

All specifications, equipment and prices are subject to change without notice. Wheelchairs of Kansas reserves the right to make improvements from time to time. Photos and drawings are representative of the products and may vary slightly from actual production models. Some items photographed in this brochure may include optional equipment. Contact or consult with your dealer to ensure proper equipment sizes, specifications and options.

Distributor is responsible for translation of this manual.

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## TRADEMARKS AND PATENTS

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**WHEELCHAIRS OF KANSAS**

800-537-6454 785-726-4885  
[www.wheelchairsofkansas.com](http://www.wheelchairsofkansas.com)